

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Aug. 22, 2012

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

TREASURER

Roger Manderscheid

ADMINISTRATIVE ASSISTANT

Bernadette Hanna

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding, Lisa Scanio and Chris Stream.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION – Supt. Jason Lind recognized the entire staff for preparing the buildings for the start of the new school year. He also recognized the administrative team for their work in planning and conducting teacher inservice meetings the last two days.

ACTION ITEMS

CONSENT AGENDA – Two items were removed from the Consent Agenda: the Personnel Report, and Changes to the Parent/Student Handbok 2012-13. A motion was made by Lisa Scanio and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Board Meeting – July 25, 2012
 - b. Special Board Meeting – Aug. 8, 2012
 - b. Committee of the Whole Meeting and Executive Sessions – Aug. 8, 2012
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Approval of Activity Funds
5. Representatives to Accept Nomination Petitions and Objections for the April 9, 2013 Election

On a roll call vote, the following Board Members voted Aye: Diane Campbell, Chris Stream, Joseph Pineau, Scott Miller, Jane Gattone, Lisa Scanio and Robert Reding. Nays: None. Absent: None. The motion passed.

PERSONNEL REPORT – Joseph Pineau asked for information in the Personnel Report regarding resignations and new hires. Supt. Jason Lind explained that no new positions had been added. He emphasized that any additional positions would have to be approved by the Board. He said it would be difficult to match resignations and hires one-to-one on the same agenda because of the timing involved in the hiring process. A motion was made by Joseph Pineau and seconded by Lisa Scanio to approve the Personnel Report as submitted and including the following:

A. Resignations:

1. **Traci Nichols**, Counselor, Millburn Afterschool Care Program
2. **Ariana Teppis**, Counselor, Millburn Afterschool Care Program
3. **Kayla Kearney**, Counselor, Millburn Afterschool Care Program
4. **Andrea Rouse**, 1.0 FTE Behavior Disorder Teacher
5. **Kristin Tierney**, 0.6 FTE Occupational Therapist
6. **Paula Kallner**, 1.0 FTE Special Services Assistant
7. **Jennifer Ryan**, 1.0 FTE Special Services Assistant
8. **Janene Cermak**, 1.0 FTE Special Services Assistant
9. **Nicole Zalapi**, Band Director, Stipend Position

B. Hire

1. **Lisa Erickson**, 1.0 FTE Special Services Assistant
2. **Meghan Hosken**, 1.0 FTE Special Services Assistant
3. **Patrick DeLaMar**, Counselor, Millburn Afterschool Care Program
4. **Joseph Crowel**, Counselor, Millburn Afterschool Care Program
5. **Yvonne Glay**, 0.8 FTE Administrative Assistant to the Special Services Director
6. **Janene Cermak**, 1.0 FTE Behavior Disorder Teacher
7. Erin Michel, Substitute
8. Janis Beverly, Substitute
9. Kelly Bol, Substitute

On a roll call vote, the following Board Members voted Aye: Chris Stream, Joseph Pineau, Scott Miller, Jane Gattone, Lisa Scanio, Robert Reding and Diane Campbell. Nays: None. Absent: None. The motion passed.

CHANGES TO PARENT/STUDENT HANDBOOK – Board Members suggested a few corrections, including changing the Board Meeting dates to the second and fourth Wednesdays. Because of the short time that Board Members had to review the changes, Supt. Jason Lind suggested that further handbook changes could be approved at a future Board Meeting. A motion was made by Lisa Scanio and seconded by Diane Campbell to approve Changes to the Parent/Student Handbook 2012-13, as suggested. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed.

INTENT TO ISSUE TAX ANTICIPATION WARRANTS – Supt. Jason Lind said that a Resolution of Intent to Issue Tax Anticipation Warrants is necessary so that the district treasurer can begin discussions with financial institutions that might issue TAWs. Dr. Stephen Johns said he was comfortable with the \$2.5 million figure in the resolution as the maximum amount that might be needed to meet district expenses in FY 2013. Roger Manderscheid cautioned Board Members to realize that the district cannot control when the county will distribute property tax revenue. A motion was made by Lisa Scanio and seconded by Joseph Pineau to approve the Resolution of Intent to Issue Tax Anticipation Warrants in FY13. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Scott Miller, Jane Gattone, Lisa Scanio, Robert Reding, Diane Campbell and Chris Stream. Nays: None. Absent: None. The motion passed.

EMERGENCY MANAGEMENT PLANS – Jake Jorgenson explained that each year the principals of both buildings invite area law enforcement and fire departments to a meeting to review the schools' Emergency Management Plans. At the meeting, the principals review the various drills and preparations that are in place for an emergency. The local emergency responders share information from their training that can be incorporated into the school plans. Marybeth DeLaMar described a few additional drills that were recommended, such as an evacuation to an alternate site, or pulling the fire alarm during a lockdown drill. A motion was made by Chris Stream and seconded by Jane Gattone to approve the Emergency Management Plan for Millburn Elementary and for Millburn Middle School. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed.

INFORMATION/DISCUSSION ITEMS

SOCIAL STUDIES CURRICULUM – Supt. Jason Lind explained that the Social Studies curriculum in seventh and eighth grade is being realigned. The main changes are in the American History sequence. Seventh grade will start with Early American History, and eighth grade will end with a study of current events. The Federal Constitution Test will be given in seventh grade, and the State Constitution Test will be given in eighth grade.

FUTURE DISCUSSION/AGENDA ITEMS

Supt. Jason Lind listed two future agenda items: Public Hearing and Budget Adoption on Sept. 19; and an Updated Builder Contribution Agreement.

Lisa Scanio suggested a discussion of future curriculum opportunities that will help the district prepare students with 21st Century Learning Skills. A review of the current academic Specials also was suggested. Supt. Lind noted that a major curriculum initiative is under way, and that is implementation of the Common Core Standards.

Board Members also asked for an update on the Strategic Plan, with a report from each of the committees to review progress and expectations. There was particular interest in the Student Learning Committee and the Communication Committee. Supt. Lind said that the Facilities and Finance Committee is meeting next week.

It was noted that Elizabeth Keefe, Joanne Rathunde, Marybeth DeLaMar, Jake Jorgenson, Roger Manderscheid and Bernadette Hanna exited the meeting at 7:59 p.m.

EXECUTIVE SESSION

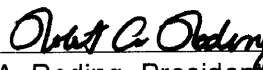
A motion was made by Lisa Scanio and seconded by Jane Gattone to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Scott Miller, Jane Gattone, Lisa Scanio, Robert Reding, Diane Campbell, Chris Stream and Joseph Pineau. Nays: None. Absent: None. The motion passed. The Executive Session began at 8:01 p.m.

A motion was made by Lisa Scanio and seconded by Joseph Pineau to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Executive Session ended at 8:46 p.m.

REGULAR MEETING RESUMES


RESIGNATION – A motion was made by Lisa Scanio and seconded by Diane Campbell to accept the Resignation Agreement of Bruce Trongeau. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Lisa Scanio, Robert Reding, Diane Campbell, Chris Stream, Joseph Pineau and Scott Miller. Nays: None. Absent: None. The motion passed.

There being no further business, a motion was made by Lisa Scanio and seconded by Joseph Pineau to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 8:47 p.m.



Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:



Chris K. Stream, Secretary
Board of Education
Millburn School District 24

Date

